



Commerce RI
Renewable Energy Fund

**Small Scale Solar Application Section I:
Intent to Open an Application**

Program details and application instructions can be found at:

<http://www.commerceri.com/finance/REF-Small%20Scale.php>

Rhode Island Renewable Energy Fund

Frequently Asked Questions

1) Who is eligible for financing through the REF Small-Scale Solar Program

Grants are available to businesses, homeowners, non-profits, and eligible affordable housing.

2) What size projects are eligible under the Small Scale Solar Program?

Solar photovoltaic (PV) projects and Solar domestic Hot Water (SDHW) projects are limited based on the total grant amount rather than size of project in the Small Scale Solar Program. A PV project is eligible for up to \$10,000 grant at an incentive of \$1.15/W and a SDHW project is eligible for up to \$5000 at an incentive of 25% of the total project costs.

3) Why is Commerce RI requiring that projects be grouped together by a solar contractor, neighborhood association, or other grouping mechanism approved by Commerce RI?

By submitting multiple small solar projects under one application, the contractor will realize economies of scale which can pass savings onto the customer. More projects will get installed at better prices and with streamlined administrative procedures at Commerce RI.

4) Why is an energy audit required?

The integration of energy efficiency and renewable energy generation is crucial to the success of a project. The energy produced from a renewable energy project will offset a higher percentage of a building's energy use if energy efficiency measures are implemented. Commerce RI only requires that the project owner be aware of current energy usage through an energy audit, rather than require efficiency measures be installed prior to seeking funding. Free energy audits are available through National Grid. Learn more at:http://www.nationalgridus.com/narragansett/business/energyeff/3_small.asp

5) When will the next round of funding be available?

All dates are subject to change, but approximate timelines can be found on Commerce RI's website.

Rhode Island Renewable Energy Fund Submission Instructions

Applications should be sent to the following:

Please submit a complete hard copy AND a complete electronic copy.

Applications can be submitted in person or mailed USPS registered mail to the following address:

**Rhode Island Commerce Corporation
Attn: Hannah Morini
315 Iron Horse Way, Suite 101
Providence, RI 02908**

If you have any questions, please contact REF Staff at REF@commerceri.com

- Interested parties are requested to notify Commerce RI of the intention to apply to the Renewable Energy Fund as soon as possible prior to submitting the application by emailing REF@commerceri.com or calling 401-278-9135.
- **Read and review the REF Rules and Regulations before completing this application.** A copy of the proposed Rules may be obtained by mail or email or by calling 401-278-9135, or may be accessed online at:
<http://www.commerceri.com/documents/finance/20142016%20Rules%20and%20Regs%20Final.pdf>
- All applicants are advised that any and all records (documents, correspondence, memoranda, etc.), regardless of the form provided, received or maintained by COMMERCE RI and/or the REF, may be a matter of public record and subject to release under the Rhode Island Access to Public Records Act (R.I. Gen. Laws §38-2-1 et seq.). Commerce RI does however have the right to redact any information which is exempt under the statute before releasing the documents. The exemptions that would most pertain to financing or grant applications include but are not limited to reports and statements of strategy or negotiation, trade secrets and commercial and financial information which is privileged or confidential pursuant to R.I. Gen. Laws §38-2-2. As such, we suggest that any portion of the application or materials provided by the applicant that contains such information (including for example, customer lists, processes, etc. or financial information) be clearly labeled with a legend or marking such as "Confidential information -- Not Public Record". This does not guarantee that the information so marked will necessarily be exempt from public release, as Commerce RI will make any final determination about which information is to be made available to the public, but this will be helpful in identifying any records which may be exempt.
- **All requirements must be met.**
- **Incomplete applications will not be processed.**
- **Awards are dependent on funding availability.**

A. Applicant Information:

Applicant:	
Address:	
City, State, Zip:	
Contact Name:	
Phone:	
Email:	
Website:	
Type of Entity (ex: LLC, neighborhood association, solar contractor, renewable energy developer etc.):	
Activities of Entity:	
Please describe the Applicant's presence in Rhode Island in terms of # of employees, percentage of total employees in RI, and/or history of doing business in RI:	
Does the applicant plan to contract with a 3 rd party finance company on the enclosed projects?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If yes, which company will provide 3 rd party financing to the applicant's customers?	

B. Qualifications of Firm and Project Personnel

Summarize the selected contractor's qualifications with regards to this application. Additionally, provide concise qualifications of each member on the core project team.

Key Project Personnel Name:
Key Project Personnel Title:
Company:
Summary of Experience:

Key Project Personnel Name:
Key Project Personnel Title:
Company:
Summary of Experience:

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Key Project Personnel Title:

Company:

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Company:

Summary of Experience:

Key Project Personnel Name:

Key Project Personnel Title:

Company:

Summary of Experience:

C. Application Authorization

The undersigned is an authorized representative of the Applicant listed below with the authority to bind the company for the proposed Renewable Energy Project. The Applicant has read, understands, and agrees to be bound by the terms and conditions provided by the Rhode Island Commerce Corporation (COMMERCE RI).

I certify that:

- All statements made in this Application in its entirety including all attachments, appendices, etc. are true and correct to the best of my knowledge.
- The Applicant is neither a person subject to the Rhode Island Code of Ethics nor a person within the scope of R.I.G.L. § 36-14-5(h)
- The Applicant has not been convicted of bribery or attempting to bribe a public official or employee of the COMMERCE RI or of the State, has not been disqualified from an awarded contract with COMMERCE RI or the State, and has never defaulted on work awarded by the COMMERCE RI or the State.
- The Applicant does not have a relationship or affiliation, financial or otherwise, with any other Applicant applying to this round of funding with the COMMERCE RI Renewable Energy Fund.

Legal Name of Applicant: _____

Name of Customer Site (If different than above): _____

Company or Department Name (if applicable): _____

Signature of Applicant's Authorized representative: _____

Name of Authorized Representative: _____

Title/Company: _____

Date Signed: _____